**Director of Youth Ministries**

**Connect** with God, **Grow** Together, and **Be Transformed** by the Holy Spirit.

First Reformed is looking for a part-time Director of Youth Ministries to strengthen and expand the middle school and high school youth program of our church. We are seeking an experienced person with a passion for their faith and a calling to train, teach, disciple and nurture. This will be accomplished in part by developing spiritually and professionally the adult volunteers in the youth ministry area to utilize their gifts in this ministry. The Director of Youth Ministry must also support and implement the overall vision statement of First Reformed Church.

**Weekly Hours:**

This is a part-time position, 30 hours per week (¾ time), with the possibility to grow into a full-time position. Paired with an option to fulfill the Worship Coordinator, 10 hours per week, open position, it could be considered full-time.

**Compensation:**

Based on experience

**Responsibilities will include, but are not limited to:**

- Member of the Youth Team at First Reformed Church (FRC), functioning as the administrator of the Youth Program. This will include recommending specific programs and policies to the team, delegating responsibilities, and reporting regularly the status of the middle and high school Youth Program.
- Engage in meaningful personal contacts with FRC youth on an individual basis.
- Responsible for the planning and coordination of the High School and Middle School Sunday School classes on each Sunday.
- Coordinate, plan, facilitate, and implement the Wednesday night Youth Program.
- Develop programs of discipleship so that young people are trained and confident to share Jesus Christ with their peers.
- Provide mission work experiences for youth participation.
- Call on sick or hospitalized youth, show personal interest, and foster relationships of trust and concern.
- Make yourself available for personal counseling for church youth.
- May be called upon to provide leadership, direction, and mentoring for a part time youth intern if a youth intern is available.

To apply, please submit a cover letter, resume, statement of faith, and video recording of you leading a youth function to:

**Executive Team**

Attn: Dave Van Nieuwenhuyzen
First Reformed Church
4800 Tomar Road
Sioux Falls, SD 57108

Or email: dave@fiegenconstruction.com
**Director of Youth Ministries**  
FOR THE MIDDLE SCHOOL & HIGH SCHOOL YOUTH PROGRAM  
OF FIRST REFORMED CHURCH

**MINISTRY MODEL / JOB DESCRIPTION**

I. **Job Status:**
   1. Part-Time, approx. 30 hours per week (¾ time), with the possibility to grow into a full-time position.

II. **Position Objectives:**
   1. Develop and empower the gifts of the Adult Volunteers, Interns, and Student Leaders through active and consistent participation in the ministry.
   2. Develop and empower the gifts of the Youth through active participation in church ministry.
   3. Support the church’s doctrinal statements, constitution, and vision.
   4. Facilitate the youth ministry team by recommending specific programs, policies, and vision.
   5. Advance one’s education on ministry through available retreats, conferences, and continuing education opportunities. Advancement through Seminary is not a core objective, but is optional.
      a) If Seminary study is desired, a written detailed plan shall be presented to the Executive Team and Consistory for written approval prior to the enrollment of Seminary. Planned course load must not interfere with Youth Ministry duties.
   6. Attend and provide Youth Program feedback at Consistory meetings upon request and as necessary.

III. **Ministry Areas of Responsibility:**
   A. Spiritual well-being of the Youth Ministry:
      1. Lead, supervise, and mentor Adult Volunteers, Interns, and Student Leaders.
      2. Foster a sense of community among the participants of the ministries.
      3. Provide empowering possibilities for Adult Volunteers, Interns, and Youth to use their gifts as assessed in ministry.
      4. Engage in meaningful personal contacts with FRC youth on an individual basis.
      5. Call on sick or hospitalized youth, show personal interest, and foster relationships of trust and concern.
      6. Make yourself available for personal counseling for church youth.
B. Resource Coordinator:
   1. Encourage youth to attend ministry youth camps, retreats, and mission trips.
   2. Act as a source for parents in the growth of their children.
   3. Provide resources and recommendations for youth and families in need of counseling.
   4. Promote Youth ministries events to the congregation, staff, and consistory.
   5. Promote active communication with youth through building personal relationships, phone/text, email, social media, etc.

C. Youth Ministries:
   1. Develop ministries of empowerment and discipleship so that the Adult Volunteers, Interns, and Youth are trained and confident to share Jesus Christ to others.
   2. Visit various school activities in which youth are involved.
   3. Strengthen and expand the faith of Adult Volunteers, Interns, and Youth by training, teaching, disciplining, and nurturing their identity in Christ, the Church, and their Christian values.
   4. Develop programs of discipleship so that young people are trained and confident to share Jesus Christ with their peers.
   5. Provide mission work experiences for youth participation.
   6. Coordinate, plan, facilitate, and implement the Wednesday night Middle School and High School Youth Program.
   7. Coordinate, plan, facilitate, and implement the Sunday Morning Middle School and High School Youth Sunday School Program.
   8. New responsibilities as directed by the Board of Elders to enhance, support, and grow the youth ministry at First Reformed Church.

IV. Performance Standards Are Met When:

A. Spiritual Well-being of Youth Ministry:
   1. Mentoring relationship are being developed and strengthened.
   2. Adult Volunteers, Interns, and Youth are actively participating with their gifts in the ministries of the church.
   3. Vision statements are developed that align with the vision of the church.

B. Resource Coordinator:
   1. Youth are actively involved in youth camps, retreats, and mission trips.
   2. Opportunities for parent participation in the growth of their youth’s lives are available.
   3. An adequate list of resources are available for parent use in child’s development.
   4. A list of counseling ministries is readily available.
   5. Promotion and follow up of Youth Ministry events is readily available and easily seen by the congregation, staff, Executive Team, and Consistory.

C. Youth Ministries:
   1. Ministries are in place that empower the discipleship of Adult Volunteers, Interns, and Youth.
   2. Participation in various school activities.
3. Adequate teaching, training, and nurturing opportunities are being facilitated that are in line with the Christian faith and Reformed Church Doctrine as well as with the vision of the church.

4. Youth Intern is properly provided leadership, direction, and mentoring (if a youth intern is available).

5. The Wednesday night youth programs are fully planned, coordinated, facilitated, and implemented.

6. The Sunday morning Youth Sunday School programs are fully planned, coordinated, facilitated, and implemented.

V. Position is Accountable To:

1. Accountable to the Pastor of Education to ensure the youth programs are developed in accordance with the church’s comprehensive education plan to teach and train our young people at FRC.

2. Accountable to the Pastor of Administration for implementation of the church’s Vision Statement.

3. Accountable to the Board of Elders for his/her life and doctrine.

4. Accountable to the Executive Team of Consistory for personnel issues (ie: hours of work, reimbursements, continuing education, etc.).

5. Accountable to the Consistory for all aspects of the Youth Program.